

MINUTES OF THE ANNUAL NORTON PARISH COUNCIL
MEETING HELD IN THE VILLAGE HALL ON WEDNESDAY 25TH
MAY 2016 AT 8.05PM

Present: Cllr Eirwyn Jenkins Chairman
Cllr Colin Edwards
Cllr Steve Norgate
Cllr David Rolls

In Attendance: Borough Councillor David Waters, County Councillor Phil Awford

1. ELECTION OF CHAIRMAN

The Council unanimously agreed to appoint Cllr Eirwyn Jenkins as its Chairman, Cllr Jenkins duly signed the acceptance of office and took the chair.

2. ELECTION OF VICE CHAIRMAN

The Council agreed to defer the appointment of a Vice Chairman until its next meeting.

3. REPRESENTATION ON OTHER BODIES

The following representations on other bodies were confirmed:

Village Hall	Cllr Eirwyn Jenkins
Planning Committee Chairman	Cllr David Rolls
Snow Warden	John Wrench
Flood Warden	Cllr Eirwyn Jenkins

4. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were accepted from Cllr Graham Garbutt.

5. DECLARATION OF INTERESTS IN ITEMS ON THIS AGENDA

There were none.

6. TO CONFIRM THE MINUTES OF THE MEETING HELD 2016

The Council agreed to amend Paragraph 4b line 4 to delete "Close" and insert "Court" subject to this amendment minutes were approved and signed as a true record.

7. MATTERS ARISING NOT ON THIS AGENDA

- b. **Kings Head Development.** Cllr Steve Norgate reported that Tewkesbury Borough Council have agreed to name the street name of the development “Kings Court”.

8. TO AN UPDATE ON THE VILLAGE HALL

Cllr Steve Norgate reported the details of the recent Village Hall AGM, at which all of the Trustees and positions remained unchanged. He also reported that the Village Hall Trustees are now fully aware to the status of the Hall in that the Parish Council are the Default Custodians and that the Hall is to be Managed by the Charitable Trust. Finally, the Council confirmed its intention to make a grant of 8k towards the Village Hall improvements.

9. TO RECEIVE AN UPDATE ON THE DEFIBRILLATOR

Cllr Norgate reported that he has today taken delivery of the housing unit and the defibrillator and that an electrician will be contracted to undertake the installation.

10. TO REVIEW STANDING ORDERS

The Council agreed to adopt the revised Standing Orders as circulated prior to the meeting, the Council extend its thanks to its Chairman for all of the hard work put into drafting the revised orders.

11. TO CONSIDER AND AGREE UPON THE FREQUENCY OF PARISH COUNCIL MEETINGS

The Council agreed to hold meeting every 8 weeks, it was agreed that the Chairman would liaise the Members and the Clerk to draw up a list of meeting dates.

12. PLANNING MATTERS.

- a. **To receive an update on the Red Lion Caravan Park.** The Chairman updated the Council in that a Public Inquiry is to be held by the end of the Summer/Autumn
- b. **To receive an update on the Neighbourhood Development Plan (NDP).** The NDP draft has been lodged with the Borough Council and it is hoped that it will be finalised soon.
- c. **Planning application.** 16/00385/FUL - The Old Vicarage Tewkesbury Road Norton Gloucester. The Council noted that this application has been granted consent.

13. FINANCE

- a. **To approve grant to the parish Church for maintenance of the Churchyard for the FY 2015/16 and 2016/17 for the sum of £200.00 per annum.** The Council agreed to the grants totalling £400.00

b. To approve the Accounts for payment. The following accounts were approved for payment:

Clerks Salary/Expenses (Apr/May)	223.76
Norton PCC (Grant)	400.00
Norton Village Hall (Hire)	39.00
GAPTC (Subscriptions)	119.45
Community First (Insurance)	910.23
I Crowe FFA (Audit)	50.00
Total Invoices for payment:	£1742.44

- c. To approve and sign the Annual Governance Statement.** The Council agreed that it complies with the Governance Statement which was duly signed by its Chairman and Clerk.
- d. To adopt the Accounts for the Year Ended 31st March 2016.** The Council adopted the accounts for the year ended 31st March 2016 and they were duly signed by its Chairman and RFO.
- e. To receive the Budget v Expenditure details.** The RFO circulated the spreadsheet prior to the meeting which was agreed by the Council.

14. Pursuant to 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the Public and Press leave the meeting.

The Council agreed to this resolution.

15. TO ACCEPT THE RESIGNATION OF THE CLERK TO THE PARISH COUNCIL AND TO AGREE INTERIM ARRANGEMENTS. The Council discussed this as a Confidential Matter.

16. DATE OF THE NEXT MEETING

To be arranged.

**THERE BEING NO FURTHER BUSINESS
THE MEETING CLOSED AT 9.02PM**