

# **Norton Parish Council**

## **Minutes of the Annual Parish Meeting and the Parish Council Meeting Held on the 17<sup>th</sup> of May 2017 at 7:30pm in Norton Village Hall**

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### **Annual Parish Meeting Present:**

Cllr Eirwyn Jenkins - in the Chair  
Cllr Graham Garbutt  
Cllr Steve Norgate  
Cllr Colin Edwards

Four Parishioners were in attendance.

- 1.** The Chairman gave his report a copy of which is attached.

The Chairman relinquished his seat and it was taken over, in the absence of a clerk, by Mrs Jean Smith, a past chair of Norton Parish Council.

- 2.** Election of Chairman.

Cllr. Eirwyn Jenkins was proposed by Cllr Steve Norgate and Seconded by Cllr Colin Edwards. There were no other nominations.

Cllr. Eirwyn Jenkins was duly elected as chairman and accepted the chairmanship.

- 3.** Election of Vice Chairman.

Due do the size of the council, it was decided that there was no need for this post.

- 4.** To appoint Councilor Colin Edwards as the Responsible Finance Officer.  
Approved.

- 5.** To appoint Philip Drew as the internal auditor.  
Approved.

- 6.** To appoint representatives on other bodies.

- a. Village Hall Committee - Cllr Eirwyn Jenkins.
- b. Flood Warden - Cllr Eirwyn Jenkins
- c. Snow Warden – Jeremy Phelps

### **Parish Council Meeting**

- 7.** Apologies for absence.

Appologies were received from Cllr David Rolls and Borough Councillor Dave Waters.

**8. Declaration of interest in items on the agenda**

There were none

**9. To confirm the Minutes of the Meeting held on 29<sup>th</sup> March 2017.**

The Council approved the minutes of the meeting held on the 29<sup>th</sup> of March 2017 and they were duly signed as a true record.

**10. Matters Arising not on this agenda.**

Item 6 b (iii) Marl House.

Parishioners were given an opportunity to comment. They asked that the council reconsider their position in supporting the application. They highlighted the fact that the house has flooded many times in the past and this could compromise the health and safety of the children. It was agreed that the council will submit further comments stressing these concerns.

**11. To receive an update on the NDP and JCS**

The chairman reported that he is waiting for response from the responsible TBC officer, Paul Hardiman, on the latest submission of the NDP, sent to him on the 24<sup>th</sup> of April.

Cllr Garbutt updated the council on the JCS. The outdated traffic model is a big issue and may change or obstruct the JCS.

**12. Planning Matters**

i. to receive an update on:

a. the caravan site on Wainlode Hill – nothing has come from TBC with regards to their intentions.

b. Erection of 22 new dwellings Wainlode Lane.

The decision of the planning committee was to permit the development subject to S106 discussion. The Parish Council has asked the Secretary of State to call in the application. The chairman asked Cllr Garbutt to confirm the barrister's opinion on TBC 5-year housing allocation. He agreed to do that in writing.

c. 17/00235/FUL - Norton Fruit Farm, Tewkesbury Road, Norton.

The report of the Strategic housing & enabling officer of Tewkesbury Borough council relating to this application was discussed. This report was published 31<sup>st</sup> of March 2017, i.e. 2 weeks before the planning meeting relating to the item b above. The report states that the site qualifies for 4 affordable homes, which is contrary to the statement given to the planning committee on the 11<sup>th</sup> of April and recorded in the minutes of the committee. The Housing Enabling Officer seems to be more interested in taking money than meeting the housing needs of the parish in this case. The chairman reported that there were other inaccuracies quoted in committee by TBC officers.

ii. other planning matters.

It was noted that the planning application 17/00096/FUL at the King's Head site has been permitted.

13. Finance

a. to receive the finance report.

The report was accepted by the committee

b. to approve payments in accordance with the finance report.

The following payments were approved:

Norton Village Hall hire - £9.75

Norton PCC - contribution towards maintenance of parish graveyard - £400.00

Playing field maintenance - £967.81

Subscriptions (GAPTC) - £124.08

Sandhurst Parish Council - £300.00

c. to adopt the accounts for the Year Ended 31<sup>st</sup> March 2017.

The year-end accounts were adopted subject to audit, Proposed by Cllr. Colin Edwards and seconded by Cllr. Steve Norgate

14. AOB.

Cllr Steve Norgate raised the issue of road safety outside the school. A neighbour had reported to him a near miss at the end of the school day when a car had to brake sharply to avoid a car emerging from the car park.

A parishioner said that the parking issues are long standing and have been subject to some enforcement in the past.

Another said that it is often chaos at the end of the school day and that there were no flashing lights in the area, as with other schools. I was also noted that parents parking in front of the village hall reduces the visibility of people leaving the car park.

Cllr. Norgate was asked to approach highways and the school to see what can be done.

15. Parishioners questions.

Question was raised with regards to the website, that it was difficult to find the relevant papers. The chairman promised to look into it.

It was suggested that a meeting should be held in the church to make it easier for the parishioners of Prior's Norton to attend. It was suggested that we look at the September meeting. Also, the Parish Council agreed to look at the provision of a notice board in Prior's Norton.

Date of the next scheduled meeting: 19<sup>th</sup> of July 2017 at 7:30pm.

Meeting closed at 20:25pm

Signed:

Date: