

Norton Parish Council

Minutes of the Meeting Held on the 7th March 2018 at 19:30 in Norton Village Hall

Present: Cllr Eirwyn Jenkins - in the Chair
Cllr Steve Norgate
Cllr Colin Edwards
Cllr Graham Garbutt

In Attendance :

Clerk of the Parish Council
Neighbourhood Watch Officer for Tewkesbury, Cheltenham & Gloucester
One Parishioner

1. Apologies for absence.

Cllr David Rolls

2. Declaration of interest in items on the agenda

There were none.

3. Neighbourhood Watch

The Chair introduced Bob Lloyd, Neighbourhood Watch Officer for Tewkesbury, Cheltenham & Gloucester to the attendees. Bob explained the previous Neighbourhood watch representatives are no longer within the Parish. Flyers were shared with the attendees detailing the "Your Community Alerts" which is a free messaging system which shares general public messages including actions fraud, email fraud, National Police and Crime Commissioner updates. These can be tailored for local and personal preferences.

It was suggested that Neighbourhood coordinators could be setup for the Parish, who would then share and publicise the updates. This is due to the limited access that some residents may have to the internet or mobile phones. The coordinators would also be fed into by Bob, with information relevant to the Parish.

The Parish are also to look into renewing the Neighbourhood Watch scheme, once Bob is informed of the reinstatement he would arrange the renewal of all Neighbourhood Watch signs. There is also the opportunity for a Crime Prevention Officer to attend an event in the village to offer advice and support to local residents.

4. To confirm the Minutes of the Meetings held on 10th January 2018

These were confirmed and signed as a true record

5. Matters Arising not on this agenda

There were none

6. To receive reports:

a. County Councillor Report

Not provided

b. Borough Councillor

Not provided

c. Members

Report from the Chair

School Update -

Councillor Jenkins provided an update on the new school building. The Pre-School are to be moved from their current location connected to the school building to a permanent Pre-School structure which is to be built on the Bayshill land. This is to free a classroom which is required by the primary school, with a temporary solution for the Pre-School of using the Village Hall whilst the building of the new location takes place. The current agreement is that the building work can commence once the Bayshill Development breaks ground, but discussions are to take place between County and the developer to see if this can be started sooner.

Update on application 17/00539/APP -

Councillor Jenkins circulated an email received from Paul Skelton in response to questions raised at the last Parish Council meeting. The email clarified that the Parish Council's responses to the application were noted, and that the outline permission reserved all matters, including access to be considered at detailed stage.

It was noted that with regards to the access there would be an additional access point, but that this would only serve a single dwelling as an 'in-out' access. This was deemed not to raise any highway safety issues.

New Dawn Homes Site -

New Dawn Homes were contacted by Councillor Jenkins following the issues raised at the previous meeting. Apologies and commitment to resolving the issue were given and confirmation that the clearance of the groundworks was now underway, following several issues with contractors.

Report from Councillor Garbutt -

Councillor Garbutt encouraged all in attendance to look at the Gloucester 2050 Vision. It was explained that this is in place as the County Council are concerned due to the ageing population within the county. This has been

cited as being partially due to the inadequacy of attractive jobs for young people in the county.

The proposal is for a cyber park near Cheltenham to create new jobs and to grow and develop the county for a stronger economy. The aim is to be one of the top 10 cities in the country. It's also been recognised that good transport is vital to enable positive development. The website referred to by Councillor Garbutt is <https://glos2050.com>

7. Review of Water Supply Outage – Request from TBC

The Parish Council will respond to advise that if they are made aware of the issue in time the village hall will be manned to allow access to the facilities to those who are affected.

8. NDP – Update

The following minutes from the Neighbourhood Development Plan were noted and adopted by Norton Parish Council –

Down Hatherley, Norton and Twigworth Neighbourhood Development Plan Steering Committee meeting on the 1st of February 2018

*Present: Dave Evans and Rick Minter (Down Hatherley), Ken Watson (Twigworth),
Graham Garbutt and Eirwyn Jenkins (Norton).*

Apologies: Helen Ford (Twigworth), Graham Locke (Twigworth).

The resolution put before the meeting was that:

The Draft Neighbourhood Development Plan, the Basic Condition Statement and the Consultation Statement be accepted by the steering committee on behalf of the three parishes and that they be submitted to the Local Planning Authority under Regulation 15 of the Neighbourhood Planning Regulations 2012 (as amended).

The resolution was unanimously agreed.

*It was also agreed to submit the NDP to the Gloucestershire Wildlife Trust for
Assessment for the Candidate Status of the Building with Nature benchmark.*

Councillor Jenkins advised that Down Hatherley have responded, and that the committee are currently awaiting Twigworth's response. Councillor Garbutt will remind Twigworth that their response is outstanding.

The NDP has been formally adopted by Tewkesbury Borough Council, there is a regulatory consultation period finishing on 23rd April. Any objections will be passed to the examiner. Councillor Garbutt asked how the current stage was to be publicised. Councillor Jenkins explained that Paul Hardiman has all of the paperwork and will consult the developers. It will also be shared

in the Norton News, on the Norton Website and Down Hatherley website. He has also asked the other Parishes involved to do the same.

Councillor Norgate asked how long before the NDP will be agreed by the examiner. Councillor Jenkins advised that Paul Hardiman believes that the examiner will complete by the summer and then it will need to be voted in by the Parishes. TBC will then either accept or reject.

The National Planning Policy framework (NPPF) is under review. This could affect the NDP, Councillor Jenkins stated that Norton Parish Council should respond to the NPPF as it is currently in the favour of the developer.

9. Update on data protection officer requirements

The Clerk is to attend the "Data Protection - the new regulations and how they will affect you" presentation on the 26th April which has been setup by GAPTC and will feed back to the Council.

Councillor Edwards advised that the act appears to be irrelevant to the Council and that it is clear that clarification is still required. As well as definition as to which data that the Council deal with that is relevant. Councillor Edwards is going to forward the questions he has for the Clerk to take to the presentation.

10. Planning Matters updates:

a. 18/00073/FUL – Walnut Farm, Tewkesbury Rd. – Demolition of existing agricultural buildings and erection of 5 dwellings with associated works.

Response from the Parish Council to oppose the application was submitted 23rd March 2018

b. 18/00106/FUL – Riverview Cottage, 32 Wainlode Hill. – Two storey side extension and single storey porch.

Response from the Parish Council to support the application was submitted 23rd March 2018

c. 17/01072/FUL – Willow House, Meadow View, Wainlode Lane. – Re-sitting of double garage and change to residential curtilage to Plot 1.

The Parish Council have chosen not to comment and therefore no response has been submitted.

d. 18/00212/FUL – Meadcroft, 12 The Green, Bishops Norton – Removal of existing garage, erection of timber framed garage / workshop.

The Parish Council will submit a response to support this development, as it is seen to be an enhancement to the area.

11. Finance

i. VAT

The Clerk reported to the Council that they had been in contact with HMRC with regards to the payment of £300 which had been received in error under a previous Clerk. It was confirmed by HMRC that the payment received should have been sent to another Parish Council. This amount was deducted from the most recent VAT reclaim repayment, and the matter is now closed.

ii. To approve payments in accordance with the finance report

Norton Village Hall Invoice 882	£9.75
Mrs. S E Bostock – Monthly Salary	£162.79
GAPTC Annual Subscription	£131.38
Total	£172.54

The finance report was adopted and the invoices were approved for payment, proposed by Cllr Jenkins, seconded by Cllr Norgate.

Councillor Jenkins has proposed that the Council invest in a project of a Children's Playground, this was supported by the other Councillors in attendance. There has been an amount of £12,000 earmarked for the project.

12. Replacement bench

The estimate for the replacement bench is £300 plus works for the footings. Councillor Edwards has a local contact who works with reclaimed wood and is going to request that he provides the Council with a price for a bench.

13. External noticeboard replacement

It was agreed that the Council will pay for a replacement noticeboard which will consolidate the current external noticeboards. This will consist of one side which is locked and only for Council / Village Hall Committee use, and a second side which can be opened by the public for advertising.

14. Parishioners Questions

None

Actions following meeting -

Detail	Owner
Develop a Neighbourhood Watch for the Parish	All Councillors
Respond to TBC water outage email	Clerk
Prompt Twigworth to respond to NDP minutes	Councillor Garbutt
Respond to the National Planning Policy Framework	All Councillors
Respond to 18/000212/FUL in support	Clerk
Research and source replacement Noticeboard and Bench	Clerk

Research the cost and potential of a Playground	Clerk
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Date of the Next Meeting: Wednesday 9th of May 2018.

Meeting closed at 20:49 hrs.

Signed -

Dated -