

# Norton Parish Council

## Minutes of the Meeting Held on the 19<sup>th</sup> of July 2017 at 7:30pm in Norton Village Hall

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**Present:** Cllr Eirwyn Jenkins - in the Chair  
Cllr Graham Garbutt  
Cllr Colin Edwards  
Cllr Steve Norgate  
Cllr David Rolls

**In Attendance:**

Borough Councillor Dave Waters, Annette Roberts (TBC), Philip Drew, eight parishioners and three guests.

**1. Address by Annette Roberts.**

Annette is the Head of Development Services at Tewkesbury Borough Council (TBC). She has been in the post for around 16 weeks. Part of her brief is to review the workings of the planning department, she is also keen to set up a dialogue with Parish Councils.

Annette answered question on planning matters that concern the council and parishioners. Questions included reference to the caravan park on Wainlode Hill and the lack of progress by the Borough Council as well as the development to the rear of Mandalay Drive. Annette promised to update the Council on the issue regarding the caravan site by the next meeting.

**2. Apologies for absence.**

None.

**3. Declaration of interest in items on the agenda**

There were none.

**4. To confirm the Minutes of the Meeting held on 17<sup>th</sup> May 2017.**

The Council approved the minutes of the meeting held on the 17<sup>th</sup> of May 2017 and they were duly signed as a true record.

**To confirm the Minutes of the Meeting held on 2<sup>nd</sup> June 2017.**

The Council approved the minutes of the meeting held on the 2<sup>nd</sup> of June 2017 and they were duly signed as a true record.

**5. Matters Arising not on this agenda.**

Item 15. from the 17<sup>th</sup> of May. The chairman reported that he had checked the website and parish documents are clearly indicated.

Item 3.ii – the planning application has been refused. Also notified that the change of use for Marl House has been permitted (March minutes).

**6. To receive reports:**

**a. County Councillor Report.**

No County Councillor present

**b. Borough Councillor.**

Nothing to report.

**c. Members.**

Councillor Steve Norgate reported that he has been in discussion with Richard Water (Highways) with reference to safety outside the school. Possible solutions are to extend the yellow zigzag lines and to cut back the hedge bordering the village hall carpark in order to widen the footpath.

We have had receive a complaint with respect to the large stones on the verge opposite the school. Cllr Norgate agreed to write to highways for advice/action and inform to complainant of

We would also ask highways to clarify who is responsible for the hedge between the A38 and the new houses built of the old King's Head site.

Cllr Norgate also reported that the defibrillator has been employed, but thankfully it was a false alarm. He raised the issue that we do need a stand in for the ambulance service to report to if he is away from the village.

Councillor Jenkins reported that the NDP is progressing and at last there is now a time table for the next stages. A Screening Statement is now being prepared for circulation to the relevant bodies for comment on the 31<sup>st</sup> of July. A deadline for responses will be set for the 25<sup>th</sup> of August and these will be considered by the respective parish councils in early September. This would allow us to go out to regulation 14 consultation in the Autumn – a 6 week period.

The JCS – Twigworth was being examined at the present time. The villages are putting in a robust challenge to keep the green belt and to correct previous information with regards the flood risk. Traffic is also a major concern.

**7. Planning Matters:**

- a. 17/00679/FUL – a single dwelling at Barn Farm – need to raise concern about the parking spaces in from of the house and manoeuvring the cars next the busy A38.
- b. 17/00711/FUL – a development of 6 properties outside the settlement boundary all feeding on to the busy A38. Concern that this adds to the ribbon development on along the A38. Councillor Rolls pointed out that some properties have been permitted on this site and this is an improvement on the original design and layout. Submitted comments will reflect the above.
- c. 17/00502/CLE – no objection.

**8. Finance**

The Chairman thanked Philip Drew for completing the internal audit and that the relevant forms had been dispatched to Grant Hornton to complete the external audit.

The Finance report was presented and accepted by the Council, proposed by Cllr Colin Edwards and seconded by Cllr. David Rolls, as well as the two payments viz:

Insurance premium - £368.79  
Village hall hiring fees - £22.75

It was agreed to replace the damaged dog bin at the estimated cost of £271.16p +VAT.

**9. Clerk**

Even though clerk position does not take up a great deal of time, there are inherent dangers in council having all its eggs in one basket. Members need to set up the effort in finding a clerk locally. Remind people it is a paid position with a minimum of four hours a week.

**10.AOB.**

None

**11.Parishioners questions.**

None

Meeting closed at 22:00 hrs

Date of the Next Meeting: 13<sup>th</sup> of September 2017.

Signed:

Date: