

# NORTON PARISH COUNCIL

Mr Roy Balgobin  
Clerk to Norton Parish Council  
11 Broadstone Close, Barnwood, Gloucester, GL4 3TX  
Telephone: 01452 621688

---

## **NOTICE OF AN ANNUAL PARISH MEETING FOLLOWED BY THE ANNUAL PARISH COUNCIL MEETING**

Dear Councillor/Resident

I hereby give notice that the Annual Parish Meeting followed by the Annual Parish Council Meeting that will be held in the Village Hall **on Wednesday 25<sup>th</sup> May 2016 at 7.30pm**. **All Residents** of the Parish are welcome and Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

**A 15 minute period of time will be set aside at the end of the meeting for Members of the Public to raise questions.**

Dated: 18<sup>th</sup> May 2016

Roy Balgobin  
Locum Clerk to the Council

---

## **ANNUAL PARISH MEEING**

1. **Chairman's Report.**
2. **County Councillors Rport.**
3. **Borough Councillors Report**
4. **Public Questions.**

## **ANNUAL PAISH COUNCIL MEETING**

1. **Election of Chairman**
2. **Election of Vice Chairman**
3. **Representatives on other bodies.**
4. **Apologies** (To receive apologies for absence).

5. **Declaration of Interest** (Members are requested to declare any interest they may have in the business set out on the Agenda to which the approved Code of Practice appears.)
6. **Approval of the Minutes of the Parish Council Meeting held on Wednesday 23<sup>rd</sup> March 2016.**
7. **Matters Arising not on this agenda.**
8. **To receive an update on the Village Hall.**
9. **To receive an update on the Defibrillator.**
10. **To review Standing Orders.**
11. **To consider and agree upon the frequency of Parish Council meetings.**
12. **Planning Matters**
  - a. **To receive an update on the Red Lion Caravan Park.**
  - b. **To receive an update on the NDP and JCS.**
  - c. **To consider any current Planning Applications.**
13. **Finance**
  - a. **To approve grants to the Parish Church for maintenance of the churchyard for the FY 2015/16 and 2016/17 of £200.00 per annum.**
  - b. **To approve the Accounts for Payment.**
  - c. **To approve and sign the Annual Governance Statement.**
  - d. **To adopt the Accounts for the Year Ended 31<sup>st</sup> March 2016.**
  - e. **To Receive the Income v Expenditure details.**
14. **Pursuant to 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the Public and Press leave the meeting.**
15. **To accept the resignation of the Clerk to the Parish Council and to agree interim arrangements.**
16. **Date of the next meeting: To be arranged.**